



## *The English Language Centre*

*5 New Street, York YO1 8RA*

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*Telephone:* +44 (0)1904 672243  
*Fax:* +44 (0)1904 672200

*Email:* [info@elcyork.com](mailto:info@elcyork.com)  
*Website:* [www.elcyork.com](http://www.elcyork.com)

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### **Information Sheet Cambridge CELTA 2010**

The “Certificate in English Language Teaching to Adults” is accredited and validated by Cambridge ESOL ([www.CambridgeESOL.org](http://www.CambridgeESOL.org))

This is a pre-service training course for those who wish to become English language teachers to adults. The specifications for the syllabus are laid down by Cambridge ESOL. To be eligible for the course you need to:

- be at least 18 years old by the start of the course
- have formal qualifications which would allow entry into higher education in your country of origin
- have an awareness of language and a competence in English, both written and spoken, that enables you to undertake the course and prepare for teaching a range of levels
- have the potential to develop the necessary skills to become an effective teacher and to successfully complete the written assignments of practice teaching.

The course consists of teaching practice and input sessions on the theory and techniques of teaching English to adults. For teaching practice, candidates must complete 6 hours of supervised teaching. For input sessions, attendance must be 100%, although exceptional circumstances will be taken into account. In addition to teaching practice and input sessions, there are four written assignments and candidates must also do a minimum of 6 hours observation of experienced teachers.

Assessment is ongoing, based on candidates’ performance in teaching practice, input sessions, written assignments and satisfactory completion of observations and record-keeping. There is no formal final written or oral assessment.

Students for teaching practice are provided by the Centre and there should be two distinct levels for each half of the course, with a minimum of 50% of teaching practice classes having an average of eight students.

The course is moderated by an external assessor who is appointed by Cambridge ESOL and who will visit the course in order to ensure that the specifications laid down by Cambridge ESOL are adhered to.

On successful completion of the course, candidates will be awarded the *Certificate in English Language Teaching to Adults*, which is issued by the University of Cambridge.

## Course Fees for 2010

The fee for the course is 1,095 GBP, inclusive of the Cambridge ESOL examination fee and all photocopying during the course.

### *Deposit*

A non-refundable deposit of 200 GBP must be paid as soon as possible after an offer of a place has been made, and no later than two weeks before the course starts. Failure to do so may result in the loss of the place offered.

### *Balance*

The balance of the fees must be paid **two weeks in advance** of the start date of your course. Candidates who have not paid the balance of course fees in full will not be able to begin the course.

Due to the high demand for places on the ELC CELTA courses, no refunds can be given to candidates who may wish to withdraw for whatever reason once the course has started. The ELC reserves the right to change the location of the course delivery if required.

### *Method of Payment*

Fees can be paid by cash, cheque or by credit card (Visa, Mastercard, Eurocard). Cheques should be made payable to "The English Language Centre".

## CELTA: dates at the ELC

### Full - time Courses 2010 (4 weeks)

- 1) **Thursday 14 January – Friday 12 February**  
Course Hours: 10am until 6.15pm Monday-Friday
- 2) **Thursday 25 February – Friday 26 March**  
Course Hours: 10am until 6.15pm Monday-Friday
- 3) **Thursday 15 April – Friday 14 May**  
Course Hours: 10am until 6.15pm Monday-Friday
- 4) **Thursday 10 June – Friday 9 July**  
Course Hours: 1pm until 8.30pm Monday-Friday
- 5) **Thursday 22 July – Friday 20 August**  
Course Hours: 1pm until 8.30pm Monday-Friday
- 6) **Thursday 02 September – Friday 01 October**  
Course Hours: 10am until 6.15pm Monday-Friday
- 7) **Thursday 14 October – Friday 12 November**  
Course Hours: 10am until 6.15pm Monday-Friday
- 8) **Thursday 18 November – Friday 17 December**  
Course Hours: 10am until 6.15pm Monday-Friday

If you would like any further information about these courses please telephone the CELTA information telephone number: 07960 48 32 48. One of the CELTA trainers will be happy to help you with your enquiries.

Please return your completed application form to 5 New Street, York YO1 8RA or by email to [info@elcyork.com](mailto:info@elcyork.com).

*The English Language Centre, York*

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## University of Cambridge ESOL Examinations

### Certificate in English Language Teaching to Adults (CELTA)

#### APPLICATION FORM

##### PERSONAL DETAILS

Dates of Course \_\_\_\_\_ 2010

NAME \_\_\_\_\_  MALE  FEMALE

ADDRESS  
\_\_\_\_\_  
\_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

NATIONALITY \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

DO YOU SUFFER FROM ANY MEDICAL CONDITION?  YES  NO

DO YOU HAVE ANY DISABILITIES OR SPECIAL REQUIREMENTS  YES  NO

IF "YES" TO MEDICAL CONDITION, DISABILITIES OR SPECIAL REQUIREMENTS  
PLEASE GIVE DETAILS:  
\_\_\_\_\_  
\_\_\_\_\_

##### EDUCATION (Please bring copies of your documents to the interview)

'A' Levels (or equivalent) \_\_\_\_\_

Degrees (BA, HND, or equivalent) \_\_\_\_\_

Other (please specify) \_\_\_\_\_

##### LANGUAGES

First Language \_\_\_\_\_

Other Languages \_\_\_\_\_

**PREVIOUS TRAINING**

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**WORK EXPERIENCE**

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**REASON FOR APPLICATION**

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**OTHER RELEVANT INFORMATION**

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I have read the “Cambridge CELTA” information sheet and fully accept the provisions relating to acceptance on the programme and the payment of fees. I also confirm that all of the above information is true and accurate.

Signature \_\_\_\_\_ Date \_\_\_\_\_